

Dear Applicant

INTRODUCTION**SHAWCO SHINE GRADE 12**

The *SHAWCO SHINE Program* was established in 2010 at the University of Cape Town for Grade 11 learners with the aim of becoming a renowned school of excellence in core academic areas such as Mathematics, Physical Sciences, Accounting, Life Sciences and English. Our objective is to provide learners an opportunity to improve their academic results through a quality teaching experience in small intimate classes with an effective curriculum which is in alignment with the Western Cape Education Department.

Maintaining high standards, recruiting the best teachers, access to UCT laboratories to conduct experiments, providing career guidance and life-skills workshops brought about immense improvement in the marks of the students that parents and the teachers in their schools greatly appreciated. Lessons are taught by highly qualified, experienced and committed educators who have produced excellent results over the past years. SHAWCO started the program to give participating learners access to UCT resources and facilities that would build the learners intellectually, socially and culturally in order to better prepare them for tertiary studies. Learners in each grade are streamed and grouped according to their Mathematics school results for June and Final exams.

SHAWCO, in partnership with the Schools Development Unit, CHED and the support of UCT Management is making a difference in the lives of 600 learners. Expertise are drawn from a cross - section of faculties and departments to ensure that SHINE Program is a success. We will strive to reach more learners and provide the best tutoring possible. SHINE Program focuses on enhancing the learners' academic and life skills in order to better prepare them to compete for places at UCT. SHINE learners will be mentored from Grades 10 to 12, and be encouraged to pursue degrees in engineering, sciences, commerce and related fields. The project assists these learners in gaining entrance to University.

It is compulsory that learners are registered for Mathematics or Maths Literacy and then they have an option of choosing one or two of the remaining three subjects (Physical Sciences, Accounting, Life Sciences and English Home Language). The Program aims to strengthen learners' abilities in core academic areas. The program provides learners with opportunities to acquire skills and experiences in preparation for tertiary studies, and develop a sense of confidence and belief in their abilities.

The future of the SHAWCO SHINE Programme as a School of Excellence depends on the sustained support and cooperation of all the parents and partnering schools. Our children deserve no less. Participants will be carefully selected and preference will be given to those who fulfil certain requirements.

VISION AND MISSION**VISION**

To become a reputable school of excellence that offers quality teaching in core academic areas to enhance learners' academic potential. The social entrepreneurship initiative is geared to sustain the SHAWCO Saturday School for learners' from disadvantaged communities in the Western Cape Region.

MISSION

- The SHAWCO SHINE Program strengthens learners' abilities in core academic areas such as Mathematics, Mathematics Literacy, Physical Science, Life Sciences, Accounting and English Home Language.
- Provide learners with opportunities to acquire skills and experiences in preparation for tertiary studies, develop a sense of confidence and belief in their abilities.
- To provide a value-adding educational intervention to learners
- To implement rigid and structured monitoring and evaluation systems to analyse academic progress.
- To build healthy relationships with partnering schools and various UCT departments with relevant expertise to support the program.
- To charge the learners an economically competitive fee for these tuition sessions.
- Surplus revenue generated will be used to fund the SHAWCO Saturday School which is geared to groom the Grade 12 learners' with academic potential to further their studies.

ADMISSION**CRITERIA**

(Tick boxes)

- 1) All applicants in 2018 must be taking Mathematics or Maths Literacy as one of their subjects in school
- 2) In order to qualify for the program, applicants must do a minimum of two and maximum of three of the subjects offered by SHAWCO SHINE, of which **Mathematics or Maths Literacy is compulsory** (Mathematics or Maths Literacy, Physical Sciences, Life Sciences, Accounting and English Home Language)
- 3) The learner must display willingness and a desire to want to study further
- 4) All accepted learners must pay their tuition fees in advance

APPLICATION**PROCEDURE**

- 1) Individuals who meet the necessary requirements can apply independently or learners can be referred by their relevant schools
- 2) Learners must achieve at least 40% overall aggregate for Grade 11 June results; a copy of these results must be included with the application form. **Applications without June 2018 reports will not be processed.**
- 3) Applicants must complete the SHAWCO SHINE Application form, together with their parents, guardian or sponsor
- 4) Learners have to submit all relevant academic records and a copy of the identity document
- 5) Closing date for submission of application forms to the SHAWCO SHINE Program should be on or before the **21 November 2018**
- 6) Completed application forms must be submitted via fax, email or hand delivered to SHAWCO Head Office
- 7) Accepted learners will be notified by **23 November 2018**
- 8) All accepted learner's **registration fee** of **R 500.00** must be deposited into SHAWCO SHINE's account on or before **26 November 2018**
- 9) It is compulsory that all learners submit their **FINAL 2018 RESULTS** via fax or email to SHAWCO SHINE by **07 December 2018**

SHAWCO can only take limited numbers of participants therefore admission is not guaranteed.

Application forms without all the necessary documents OR incomplete forms will not be considered
LIMITED SEATS AVAILABLE

SHAWCO SHINE**PROGRAM CONCEPT**

- Lessons take place on a Saturday at UCT Upper Campus
- Subjects offered: Mathematics or Maths Literacy, Physical Sciences, Life Sciences, Accounting and English Home Language.
We strongly urge the learners to do three subjects .
A learner can, however, take a minimum of two subjects of which **Mathematics or Maths Literacy is compulsory.**
- Maximum 20 learners per class.
- Learners **must wear school uniform** and will be representing their respective schools at UCT.
- Learners must use their **own transport** to the programme.

Duration of teaching: 09:00 to 14:20

Orientation Day – 02 February 2019

Duration of program: 9 February 2019 to 12 October 2019

Graduation Day – 19 October 2019

35 sessions at UCT (refer to year planner)

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION D	PARENT/GUARDIAN DETAILS																				
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PARENT SURNAME	<input style="width: 100%;" type="text"/>																				
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EMAIL ADDRESS <small>(Parent personal email address)</small>	<input style="width: 100%;" type="text"/>																				

SECTION E	NEXT OF KIN DETAILS																				
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SECTION F	DOCUMENT SUBMISSION <small>(Please attach copies of below listed documents)</small>
<small>(Please tick in the appropriate column)</small>	
JUNE 2018 REPORT	<input type="checkbox"/> Submit a copy of June 2018 Report on or before 03 December 2018
FINAL 2018 REPORT	<input type="checkbox"/> Submit a copy of Final 2018 Report on or before 07 December 2018
IDENTITY DOCUMENT	<input type="checkbox"/> Submit a copy of Identity document/birth certificate/passport on or before 03 December 2018
Please note: Closing date for submission of Application Forms to the SHAWCO SHINE Program is the 03 December 2018	

SHAWCO SHINE BANKING DETAILS

BANK: Standard Bank; BRANCH: Rondebosch; BRANCH CODE: 025009

ACCOUNT NAME: SHAWCO; ACCOUNT NO: 270698558

Please use "Learner's Name + Learner's Surname" as your payment reference

SECTION H	OPTION A - LEARNERS DOING 02 SUBJECTS (GRADE 12)			OPTION B - LEARNERS DOING 03 SUBJECTS (GRADE 12)		
<p>(1A) YEARLY OPTION (Two Subjects)</p> <p>R 8505 FULL YEAR'S TUITION</p> <p>30 Sessions x R 315 = R 9450</p> <p>-</p> <p>10% Discount (R 945)</p> <p>=</p> <p>R 8505</p> <p>DUE ON/BEFORE 26th FEBRUARY 2019</p> <p><i>Please select your payment plan carefully and read through the Terms & Conditions SECTION G</i></p> <p>WITHDRAWALS AND CANCELLATIONS:</p> <p>OPTION 1 (YEARLY) Once the lessons have commenced for the <i>year</i>, no monies will be refunded.</p> <p>OPTION 2 (TERMLY) Once the lessons have commenced for the <i>term</i>, no monies will be refunded</p> <p>OPTION 3 (MONTHLY) Once the lessons have commenced for the <i>month</i>, no monies will be refunded Withdrawal notification MUST be provided in writing ONE MONTH IN ADVANCE</p>	<p>(2A) TERMLY OPTION (Two Subjects)</p> <p>R 2520 TERM 01 TUITION</p> <p>8 Sessions x R 315 = R 2520</p> <p>DUE ON/BEFORE 26th JANUARY 2019</p> <p>R 2520 TERM 02 TUITION</p> <p>8 Sessions x R 315 = R 2520</p> <p>DUE ON/BEFORE 26th MARCH 2019</p> <p>R 4410 TERM 03 & 04 TUITION</p> <p>14 Sessions x R 315 = R 4410</p> <p>DUE ON/BEFORE 26th JUNE 2019</p>	<p>(3A) MONTHLY OPTION (Two Subjects)</p> <p>R 1069 MONTHLY TUITION</p> <p>30 Sessions x R 315 = R 9450</p> <p>=</p> <p>$R 9450 \div 8 = R 1181$ $R 1181 + R 787$ (½ month tuition fee) = R 1968 $R 9450 - R 1968 = R 7482$ $R 7482 \div 7 = R 1069$</p> <p>** IN ORDER TO QUALIFY FOR THIS OPTION, YOU ARE REQUIRED TO PAY ½ MONTH DEPOSIT + 01 MONTH'S TUITION FEE INITIALLY**</p> <p>R 1181 + R 787 = R 1968 DUE ON/BEFORE 26th JANUARY 2019</p> <p>R 1069 DUE ON/BEFORE 26th FEBRUARY 2019</p> <p>R 1069 DUE ON/BEFORE 26th MARCH 2019</p> <p>R 1069 DUE ON/BEFORE 26th APRIL 2019</p> <p>R 1069 DUE ON/BEFORE 26th MAY 2019</p> <p>R 1069 DUE ON/BEFORE 26th JUNE 2019</p> <p>R 1069 DUE ON/BEFORE 26th JULY 2019</p> <p>R 1069 DUE ON/BEFORE 26th AUGUST 2019</p>	<p>(1B) YEARLY OPTION (Three Subjects)</p> <p>R 9369 FULL YEAR'S TUITION</p> <p>30 Sessions x R 347 = R 10410</p> <p>-</p> <p>10% Discount (R 1041)</p> <p>=</p> <p>R 9369</p> <p>DUE ON/BEFORE 26th FEBRUARY 2019</p> <p><i>Please select your payment plan carefully and read through the Terms & Conditions SECTION G</i></p> <p>WITHDRAWALS AND CANCELLATIONS:</p> <p>OPTION 1 (YEARLY) Once the lessons have commenced for the <i>year</i>, no monies will be refunded.</p> <p>OPTION 2 (TERMLY) Once the lessons have commenced for the <i>term</i>, no monies will be refunded</p> <p>OPTION 3 (MONTHLY) Once the lessons have commenced for the <i>month</i>, no monies will be refunded Withdrawal notification MUST be provided in writing ONE MONTH IN ADVANCE</p>	<p>(2B) TERMLY OPTION (Three Subjects)</p> <p>R 2776 TERM 01 TUITION</p> <p>8 Sessions x R 347 = R 2776</p> <p>DUE ON/BEFORE 26th JANUARY 2019</p> <p>R 2776 TERM 02 TUITION</p> <p>8 Sessions x R 347 = R 2776</p> <p>DUE ON/BEFORE 26th MARCH 2019</p> <p>R 4858 TERM 03 & 04 TUITION</p> <p>14 Sessions x R 347 = R 4858</p> <p>DUE ON/BEFORE 26th JUNE 2019</p>	<p>(3B) MONTHLY OPTION (Three Subjects)</p> <p>R 1177 MONTHLY TUITION</p> <p>30 Sessions x R 347 = R 10410</p> <p>=</p> <p>$R 10410 \div 8 = R 1301$ $R 1301 + R 867$ (½ month tuition fee) = R 2168 $R 10410 - R 2168 = R 8242$ $R 8242 \div 7 = R 1177$</p> <p>** IN ORDER TO QUALIFY FOR THIS OPTION, YOU ARE REQUIRED TO PAY ½ MONTH DEPOSIT + 01 MONTH'S TUITION FEE INITIALLY**</p> <p>R 1301 + R 867 = R 2168 DUE ON/BEFORE 26th JANUARY 2019</p> <p>R 1177 DUE ON/BEFORE 26th FEBRUARY 2019</p> <p>R 1177 DUE ON/BEFORE 26th MARCH 2019</p> <p>R 1177 DUE ON/BEFORE 26th APRIL 2019</p> <p>R 1177 DUE ON/BEFORE 26th MAY 2019</p> <p>R 1177 DUE ON/BEFORE 26th JUNE 2019</p> <p>R 1177 DUE ON/BEFORE 26th JULY 2019</p> <p>R 1177 DUE ON/BEFORE 26th AUGUST 2019</p>	

2018 ADDITIONAL FEES

DUE ON/BEFORE 26th January 2019
REGISTRATION FEE R 500.00

DUE ON/BEFORE 26th January 2019 -
WORKBOOK SEMESTER 01 FEE R 400.00

DUE ON/BEFORE 26th JUNE -
WORKBOOK SEMESTER 02 FEE R 400.00

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION I

CODE OF CONDUCT

I (applicant's name)....., hereby accept and commit to all the stipulated rules and regulations of the SHAWCO SHINE Programme.

I (Parent or Guardian)....., hereby acknowledge that I have read and understood the terms and conditions set out by the SHAWCO SHINE Programme.

1. To attend all Saturday sessions, and in the event of unforeseen circumstances, should the learner be absent, he or she must provide SHAWCO with a letter signed by their parent, guardian or school. The learner must provide a medical certificate if he/she is sick.
2. If a learner does not attend **three consecutive** Saturdays without notification then the relationship between SHAWCO and the learner will be terminated. **No money will be refunded.**
3. The learner must wear full school uniform to SHAWCO SHINE classes unless given permission by SHAWCO Programme Manager.
- 4 To take full responsibility of transportation to/from SHAWCO SHINE sessions at UCT.
- 5 To be punctual for all SHAWCO classes and SHAWCO activities.
- 6 To provide SHAWCO with all relevant academic reports within the stipulated due date.
- 7 To partake in all SHAWCO organized events during the programme.
- 8 To respect all learners, staff, educators and stakeholders of the programme.
- 9 No learner may bring or consume substances such as alcohol, drugs, tobacco(cigarettes) on UCT premises
- 10 To refrain from any academic malpractice during SHAWCO SHINE sessions and control tests.
- 11 To listen to the SHAWCO Team and behave in a disciplined manner while at the University of Cape Town or on any other fieldtrips or excursions.
- 12 To write all control tests and complete feedback questionnaires.
- 13 As an official participant of the SHAWCO SHINE Programme, I hereby give consent to SHAWCO to use any image wherein I appear for any media broadcasts or publications, including any academic or popular literature articles and organisational reports.
- 14 I agree to undergo a standardised entrance test at UCT, and to allow SHAWCO and the Centre for Higher Education Development (CHED) to use these results for research purposes. Confidentiality will be provided by SHAWCO & CHED
- 15 To uphold the ethos of the SHAWCO SHINE Programme.
- 16 Accepted learners would be obliged to pay the following amounts which is **not refundable**:
 - R 500.00 Registration Fee - payable on or before 26th January 2019
 - R 400.00 Semester 01 Workbook Fee - payable on or before 26th January 2019
 - R 400.00 Semester 02 Workbook Fee - payable on or before 26th June 2019**To Pay all tuition fees in advance**

(PART 02 of 02 in Section I)

Demerit System

List of Offenses:

Substance Abuse - Smoking in uniform, Drugs, Alcohol

- Bunking
- Late-coming for the lesson
- Incorrect/Incomplete Uniform
- Insubordination or Insolent Behaviour
- Cellphone usage in class
- Cheating in tests
- Irregular attendance and Absenteeism
- Please note that in each of these offenses the learners will receive 1 demerit. 1 Demerit = R 20 fine which will be billed to their account.
- A **valid** letter, with the parent/guardian contact details and signaure could excuse the learner from paying the fine

Should the learner accumalate 3 demerits within a Year, the Parent/Guardian will be contacted to meet the Programme Manager.

Failure to comply with the requirements of the SHAWCO SHINE Programme could result in the relationship between the learner and SHAWCO being terminated

.....
Signature of Applicant.....
Print Name.....
Date.....
Signature of Parent/Guardian.....
Print Name.....
Date

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION J		CHECKLIST FOR APPLICATION FORM
STEP BY STEP PROCESS		TICK ONCE COMPLETE
Step 01	I have completed sections A - I of the application form. (All information is filled in)	
Step 02	I have read and signed section I - Code of conduct.	
Step 03	My parent/guardian has read and signed section I - Code of conduct.	
Step 04	I have attached a copy of my JUNE 2018 report.	
Step 05	I have attached a copy of my Identity Document or Birth Certificate or Passport.	
Step 06	My parent/guardian has signed the appropriate payment option (SECTION G)	
Step 07	I have completed the subject choice that I will be taking at SHAWCO SHINE	
Step 08	Completed application form has been submitted to the SHAWCO SHINE Program on or before the 03 December 2018. Sent application forms to Warren (email) warren.africa@uct.ac.za OR Selmarie (email) selmarie.kenneth@uct.ac.za	

IMPORTANT INFORMATION

Application forms without all the necessary documents will not be considered

Accepted learners will be notified by **07 December 2018**

It is compulsory that all learners submit their **FINAL 2018 RESULTS** via fax or email to SHAWCO SHINE by **07 December 2018**

SHAWCO has limited seats available, therefore admission to the program is not guaranteed

Please note that SHAWCO SHINE does not offer transport to/from UCT on Saturdays

Learners are obliged to complete the term. Once lessons have commenced in a term (first session), withdrawal requests will **not be approved** and monies **will not be refunded** for that term. Applicable to **ALL payment options**.

Learners are encouraged to take 3 subjects that the SHINE program offers. Kindly note that overall top 10 awards will only be issued to learners taking 3 subjects. Unfortunately, if a learner misses a SHINE control test or joins the program in the 2nd or 3rd term, he/she will not be eligible for one of the overall top 10 positions.

MONITORING AND EVALUATION TECHNIQUES

SHAWCO SHINE is monitored and evaluated in the following ways:

- Collecting and analyzing academic results.
- Administrating at least three internal control tests.
- Tracking attendance data.
- Learner surveys on project and teacher evaluation.
- Teacher evaluation based on performance standards and observational techniques.
- Capturing throughput data of the Grade 12 learners'

CURRENT**EDUCATORS****Mathematics**

Mr Naaim Ismail

South Peninsula

Mr Adnaan Ederies

South Peninsula

Mr Gavin Meyer

Eben Donges

Mr David Motsi

Immaculata

Mr Clarence Philander

Plumstead

Physical Sciences

Mr Badee Basadien

Oaklands

Ms Linda Scholtz

Eben Donges

Mr Aubrey Van Breda

Cape Academy

Mr David Destorie

Harold Cressy

Accounting

Mr Jason Collins

Herzlia

Ms Kirsten Mobsby

Camps Bay

English Home Language

Mr William Haggard

Rustenburg

Ms Fiona Autagavaia

Pinelands

Life Sciences

Elizabet Joubert

Fish Hoek

Laura Kannemeyer

Rondebosch Boys

SHAWCO**CONCLUSION**

We at SHAWCO certainly look forward to supporting you in your future academic endeavours.

Applicant must sign a written contract to commit to thirty five days and sign a code of conduct for the program. This agreement must be signed by a parent or guardian or sponsor.

Please refer to the yearly planner for 2019 provided at the end of the document.

Please include all relevant documents to your application form
Incomplete application forms will not be considered.

Yours faithfully



Thara Kallungal

**Programme Manager
Academic Interventions Unit
SHAWCO**



2019 SHAWCO SHINE GRADE 12 PROVISIONAL YEAR PLANNER				
Month	Date	Time	Term & Activity	Comments
February	2	11:00 - 13:30	Orientation Day	
	9	09:00 - 14:20	SHAWCO Lessons/Workbook distribution	
	16	09:00 - 14:20	SHAWCO Lessons	
	23	09:00 - 14:20	SHAWCO Lessons	
March	2	09:00 - 14:20	SHAWCO Lessons	
	9	09:00 - 14:20	<i>Control Test 1 - Maths/Maths Literacy & English</i>	
	16	09:00 - 14:20	<i>Control Test 1 - Physics & Acc & Life Sciences</i>	
	23		No Classes	
	30		No Classes	
April	6	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
	13	09:00 - 14:20	<i>Career Workshop - Provisional Date</i>	
	20		No Classes	Easter weekend
	27	09:00 - 14:20	SHAWCO Lessons	
May	4		No Classes	UCT Open day 2019
	11	09:00 - 14:20	SHAWCO Lessons	
	18	09:00 - 14:20	SHAWCO Lessons	
	25	09:00 - 14:20	SHAWCO Lessons	
June	1	09:00 - 14:20	<i>Control Test 2- Maths/Maths Literacy & English</i>	
	8	09:00 - 14:20	<i>Control Test 2 - Physics & Acc & Life Sciences</i>	
	15	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
	18	09:00 - 14:20	<i>Winter school -Life Sci&Physical Sci Practicals</i>	Provisional dates
	19	09:00 - 14:20	<i>Winter school -Life Sci&Physical Sci Practicals</i>	Provisional dates
	20	09:00 - 14:20	<i>Winter school -Life Sci&Physical Sci Practicals</i>	Provisional dates
	21	09:00 - 14:20	<i>Winter school -Life Sci&Physical Sci Practicals</i>	Provisional dates
22		No Classes		
29		No Classes		
July	6		No Classes	
	13	09:00 - 14:20	<i>NBT Test - Provisional Date</i>	
	20	09:00 - 14:20	SHAWCO Lessons	
	27	09:00 - 14:20	SHAWCO Lessons	
August	3	09:00 - 14:20	SHAWCO Lessons	
	10	09:00 - 14:20	SHAWCO Lessons	
	17	09:00 - 14:20	SHAWCO Lessons	
	24	09:00 - 14:20	SHAWCO Lessons	
	31	09:00 - 14:20	SHAWCO Lessons	
September	7	09:00 - 14:20	<i>Control Test 3 - Maths/Maths Literacy & English</i>	
	13	09:00 - 14:20	<i>Control Test 3 - Physics & Acc & Life Sciences</i>	
	21	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
	28	09:00 - 14:21	NO LESSONS	
October	5	09:00 - 14:20	SHAWCO Lessons	
	12	09:00 - 14:20	SHAWCO Lessons	
	19	10:00 - 13:00	Graduation Day	

