

Dear Applicant

INTRODUCTION**SHAWCO SHINE GRADE 10**

The *SHAWCO SHINE Program* was established in 2010 at the University of Cape Town for Grade 11 learners with the aim of becoming a renowned school of excellence in core academic areas such as Mathematics, Physical Sciences, Accounting, Life Sciences and English. Our objective is to provide learners an opportunity to improve their academic results through a quality teaching experience in small intimate classes with an effective curriculum which is in alignment with the Western Cape Education Department.

Maintaining high standards, recruiting the best teachers, access to UCT laboratories to conduct experiments, providing career guidance and life-skills workshops brought about immense improvement in the marks of the students that parents and the teachers in their schools greatly appreciated. Lessons are taught by highly qualified, experienced and committed educators who have produced excellent results over the past years. SHAWCO started the program to give participating learners access to UCT resources and facilities that would build the learners intellectually, socially and culturally in order to better prepare them for tertiary studies. Learners in each grade are streamed and grouped according to their Mathematics school results for June and Final exams.

SHAWCO, in partnership with the Schools Development Unit, CHED and the support of UCT Management is making a difference in the lives of 600 learners. Expertise are drawn from a cross - section of faculties and departments to ensure that SHINE Program is a success. We will strive to reach more learners and provide the best tutoring possible. SHINE Program focuses on enhancing the learners' academic and life skills in order to better prepare them to compete for places at UCT. SHINE learners will be mentored from Grades 10 to 12, and be encouraged to pursue degrees in engineering, sciences, commerce and related fields. The project assists these learners in gaining entrance to University.

It is compulsory that learners are registered for Mathematics or Maths Literacy and then they have an option of choosing one or two of the remaining three subjects (Physical Sciences, Accounting, Life Sciences and English Home Language). The Program aims to strengthen learners' abilities in core academic areas. The program provides learners with opportunities to acquire skills and experiences in preparation for tertiary studies, and develop a sense of confidence and belief in their abilities.

The future of the SHAWCO SHINE Programme as a School of Excellence depends on the sustained support and cooperation of all the parents and partnering schools. Our children deserve no less. Participants will be carefully selected and preference will be given to those who fulfil certain requirements.

VISION AND MISSION**VISION**

To become a reputable school of excellence that offers quality teaching in core academic areas to enhance learners' academic potential. The social entrepreneurship initiative is geared to sustain the SHAWCO Saturday School for learners' from disadvantaged communities in the Western Cape Region.

MISSION

- The SHAWCO SHINE Program strengthens learners' abilities in core academic areas such as Mathematics, Mathematics Literacy, Physical Science, Life Sciences, Accounting and English Home Language.
- Provide learners with opportunities to acquire skills and experiences in preparation for tertiary studies, develop a sense of confidence and belief in their abilities.
- To provide a value-adding educational intervention to learners
- To implement rigid and structured monitoring and evaluation systems to analyse academic progress.
- To build healthy relationships with partnering schools and various UCT departments with relevant expertise to support the program.
- To charge the learners an economically competitive fee for these tuition sessions.
- Surplus revenue generated will be used to fund the SHAWCO Saturday School which is geared to groom the Grade 12 learners' with academic potential to further their studies.

ADMISSION**CRITERIA**

(Tick boxes)

1) All applicants in 2018 must be taking Mathematics or Maths Literacy as one of their subjects in school

2) In order to qualify for the program, applicants must do a minimum of two and maximum of three of the subjects offered by SHAWCO SHINE, of which **Mathematics or Maths Literacy is compulsory** (Mathematics or Maths Literacy, Physical Sciences, Life Sciences, Accounting and English Home Language)

3) The learner must display willingness and a desire to want to study further

4) All accepted learners must pay their tuition fees in advance

APPLICATION**PROCEDURE**

1) Individuals who meet the necessary requirements can apply independently or learners can be referred by their relevant schools

2) Learners must achieve at least 40% overall aggregate for Grade 9 June results; a copy of these results must be included with the application form. **Applications without June 2018 reports will not be processed.**

3) Applicants must complete the SHAWCO SHINE Application form, together with their parents, guardian or sponsor

4) Learners have to submit all relevant academic records and a copy of the identity document

5) Closing date for submission of application forms to the SHAWCO SHINE Program should be on or before the **03 December 2018**

6) Completed application forms must be submitted via fax, email or hand delivered to SHAWCO Head Office

7) Accepted learners will be notified by **07 December 2018**

8) All accepted learner's **registration fee** of **R 500.00** must be deposited into SHAWCO SHINE's account on or before **26 January 2019**

9) It is compulsory that all learners submit their **FINAL 2018 RESULTS** via fax or email to SHAWCO SHINE by **07 December 2018**

SHAWCO can only take limited numbers of participants therefore admission is not guaranteed.

Application forms without all the necessary documents OR incomplete forms will not be considered
LIMITED SEATS AVAILABLE

SHAWCO SHINE**PROGRAM CONCEPT**

- Lessons take place on a Saturday at UCT Upper Campus

- Subjects offered: Mathematics or Maths Literacy, Physical Sciences, Life Sciences, Accounting and English Home Language.

We strongly urge the learners to do three subjects .

A learner can, however, take a minimum of two subjects of which **Mathematics or Maths Literacy is compulsory.**

- Maximum 20 learners per class.

- Learners **must wear school uniform** and will be representing their respective schools at UCT.

- Learners must use their **own transport** to the programme.

Duration of teaching: 09:00 to 14:20

Orientation Day – 02 February 2019

Duration of program: 9 February 2019 to 12 October 2019

Graduation Day – 19 October 2019

30 sessions at UCT (refer to year planner)

SHAWCO SHINE - 2019 APPLICATION FORM Batch 3

GRADE 10



SECTION A		APPLICANT DETAILS	
FIRST NAMES			
SURNAME			
CELL NUMBER			
ID/PASSPORT NUMBER			
DATE OF BIRTH <small>(Date, Month, Year)</small>			
GENDER (M/F)	<input type="checkbox"/>	NATIONALITY	
ETHNIC GROUP	AFRICAN <input type="checkbox"/>	COLOURED <input type="checkbox"/>	INDIAN <input type="checkbox"/> WHITE <input type="checkbox"/>
<small>(Please tick in the appropriate column)</small>	OTHER <input type="checkbox"/>	If other, please state:-	
TELEPHONE - HOME			
EMAIL ADDRESS			
PHYSICAL ADDRESS <small>(where you live permanently or where you can be contacted)</small>			
	POSTAL /ZIP CODE		
POSTAL ADDRESS <small>(If different to physical address)</small>			
	POSTAL /ZIP CODE		

SECTION B		SCHOOL DETAILS	
NAME OF SCHOOL			
TELEPHONE - SCHOOL			
SCHOOL ADDRESS			
CURRENT GRADE <small>(in 2018)</small>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION C		ACADEMIC DETAILS <i>(Mathematics OR Maths Literacy is compulsory)</i>	
2019 SUBJECT CHOICE		M A T H E M A T I C S	<input type="checkbox"/>
<small>(Please tick in the appropriate column)</small>		M A T H S L I T E R A C Y	<input type="checkbox"/>
<small>(Please select the subjects you will be doing at SHAWCO SHINE)</small>		E N G L I S H	<input type="checkbox"/>
(Minimum of two subjects & maximum of three subjects)		H O M E	<input type="checkbox"/>
		L A N G	<input type="checkbox"/>
		A C C O U N T I N G	<input type="checkbox"/>
		L I F E S C I E N C E S	<input type="checkbox"/>
		P H Y S I C A L S C I E N C E S	<input type="checkbox"/>

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION D	PARENT/GUARDIAN DETAILS																				
PARENT NAME	<input type="text"/>																				
PARENT SURNAME	<input type="text"/>																				
RELATIONSHIP TO APPLICANT <small>(Please tick in the appropriate column)</small>	<table border="1"> <tr> <td style="background-color: black; color: white;">MOTHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">FATHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">SIBLING</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">AUNT</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">UNCLE</td> <td><input type="checkbox"/></td> </tr> <tr> <td style="background-color: black; color: white;">GRANDMOTHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">GRANDFATHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">OTHER</td> <td colspan="5"><input type="text"/></td> </tr> </table>	MOTHER	<input type="checkbox"/>	FATHER	<input type="checkbox"/>	SIBLING	<input type="checkbox"/>	AUNT	<input type="checkbox"/>	UNCLE	<input type="checkbox"/>	GRANDMOTHER	<input type="checkbox"/>	GRANDFATHER	<input type="checkbox"/>	OTHER	<input type="text"/>				
MOTHER	<input type="checkbox"/>	FATHER	<input type="checkbox"/>	SIBLING	<input type="checkbox"/>	AUNT	<input type="checkbox"/>	UNCLE	<input type="checkbox"/>												
GRANDMOTHER	<input type="checkbox"/>	GRANDFATHER	<input type="checkbox"/>	OTHER	<input type="text"/>																
CELL NUMBER	<input type="text"/>																				
TELEPHONE - HOME	<input type="text"/>																				
TELEPHONE - WORK	<input type="text"/>																				
OCCUPATION	<input type="text"/>																				
NAME OF COMPANY	<input type="text"/>																				
EMAIL ADDRESS <small>(Parent personal email address)</small>	<input type="text"/>																				

SECTION E	NEXT OF KIN DETAILS																				
PARENT NAME	<input type="text"/>																				
PARENT SURNAME	<input type="text"/>																				
RELATIONSHIP TO APPLICANT <small>(Please tick in the appropriate column)</small>	<table border="1"> <tr> <td style="background-color: black; color: white;">MOTHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">FATHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">SIBLING</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">AUNT</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">UNCLE</td> <td><input type="checkbox"/></td> </tr> <tr> <td style="background-color: black; color: white;">GRANDMOTHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">GRANDFATHER</td> <td><input type="checkbox"/></td> <td style="background-color: black; color: white;">OTHER</td> <td colspan="5"><input type="text"/></td> </tr> </table>	MOTHER	<input type="checkbox"/>	FATHER	<input type="checkbox"/>	SIBLING	<input type="checkbox"/>	AUNT	<input type="checkbox"/>	UNCLE	<input type="checkbox"/>	GRANDMOTHER	<input type="checkbox"/>	GRANDFATHER	<input type="checkbox"/>	OTHER	<input type="text"/>				
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TELEPHONE - WORK	<input type="text"/>																				
OCCUPATION	<input type="text"/>																				
NAME OF COMPANY	<input type="text"/>																				
EMAIL ADDRESS	<input type="text"/>																				

SECTION F	DOCUMENT SUBMISSION <small>(Please attach copies of below listed documents)</small>
JUNE 2018 REPORT <small>(Please tick in the appropriate column)</small>	<input type="checkbox"/> Submit a copy of June 2018 Report on or before 03 December 2018
FINAL 2018 REPORT	<input type="checkbox"/> Submit a copy of Final 2018 Report on or before 07 December 2018
IDENTITY DOCUMENT	<input type="checkbox"/> Submit a copy of Identity document/birth certificate/passport on or before 03 December 2018
Please note: Closing date for submission of Application Forms to the SHAWCO SHINE Program is the 03 December 2018.	

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION G

FINANCIAL DETAILS (Compulsory - Person(s) responsible for applicant's account)

SPONSOR FIRST NAME(S)

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SPONSOR SURNAME

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SPONSOR CELL NUMBER

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

TELEPHONE - HOME

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SPONSOR EMAIL ADDRESS

(Compulsory)

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SPONSOR POSTAL ADDRESS

POSTAL /ZIP CODE

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PAYMENT DETAILS (Please indicate your preferred payment option by ticking appropriate box)

OPTION 1A

Full years tuition fees for **02 Subjects** (Due Dates & Amounts as per SECTION H)

OPTION 1B

Full years tuition fees for **03 Subjects** (Due Dates & Amounts as per SECTION H)

OPTION 2A

Termly tuition fees for **02 Subjects** (Due Dates & Amounts as per SECTION H)

OPTION 2B

Termly tuition fees for **03 Subjects** (Due Dates & Amounts as per SECTION H)

OPTION 3A

Monthly tuition fees for **02 Subjects** (Due Dates & Amounts as per SECTION H)

OPTION 3B

Monthly tuition fees for **03 Subjects** (Due Dates & Amounts as per SECTION H)

Please select carefully - Payment option can only be changed at the end of the term, before the first session of the new term.

PAYMENT OF FEES

- 1. SHAWCO SHINE's tutoring service is provided to the Client pursuant to the following terms:-
 - The Client shall pay the fees for the tutoring sessions in advance as stipulated by the payment option they select
 - The Client shall pay the additional sums for registration and workbook fees at the specified due dates
 - R 500.00 Registration Fee - payable on or before 26th January 2019 (**Non-refundable**)
 - R 400.00 Semester 01 Workbook Fee - payable on or before 26th January 2019
 - R 400.00 Semester 02 Workbook Fee - payable on or before 26th June 2019
 - The Supplier shall be entitled to invoice the Client in advance for the upcoming year/term/month of tutoring sessions
 - The Supplier's charges and any additional sums payable shall be paid by the Client on or before the date specified on the invoice.
 - Yearly option (which includes 10% discount) will only be available up until the 26 February 2019. If total is not paid in full - you will automatically be assigned to the monthly/termly option, forfeiting the 10% discount.
- 2. Where a student has prior year outstanding fees, payments received will be allocated to clear unpaid older debt

TERM, TERMINATION AND CONSEQUENCES OF TERMINATION

2.1. This contract shall take effect on the receipt of a completed application form and payment of the registration fee

2.2. A student whose fees are not paid by the due date and who has not produced evidence of receipt/proof of payment, may be excluded from attendance at classes and registration to the program cancelled

2.3. Withdrawals can be done by completing the Withdrawal Form and submitting this to the relevant Grade Administrator either in person or via email. **Withdrawals/Refunds will only be processed at the end of term.**

2.4. When the monthly payment option is chosen (3A, 3B), the January fee (**1 and 1/2 month's payment**) will not be refunded. In the event of a learner attending any session in a month, parent is liable for the tuition due for that respective month and fees for the respective month will not be refunded. **Withdrawal notice has to be given one calendar month (30 days) prior to the withdrawal date.**

2.5. For the termly option (2A, 2B), if the learner attends any session in that term, parent is liable for the **entire termly tuition fee and fees will not be refunded** for that respective term. Withdrawal notice has to be given before the commencement of classes first session for the year to qualify for a refund.

2.6. When choosing the yearly option (1A, 1B), full amount (including registration fee and first semester workbook fee) must be paid by 26th February or the **10% discount will be forfeited**. Withdrawal notice has to be given before the commencement of classes/first session for the year to qualify for a refund.

Applicable to Option 1 (Yearly) and Option 2 (Termly), If notice is received:-

- a.) Before the commencement of tutoring sessions.....**25% Cancellation fee deducted & 75% Tuition Fees refunded**
- b.) After the commencement of tutoring sessions.....**Fees are non-refundable**

3. SHAWCO SHINE may forthwith terminate this contract by giving written notice to the Client, if the latter fails to pay any sum payable under this contract within **07 days after** the due date for payment.

I, the undersignedID/Passport Number (the legal guardian/parent/sponsor of the Applicant), do hereby assist the Applicant as far as may be necessary in contracting with SHAWCO SHINE on the terms above stated, and I undertake personally to the SHAWCO SHINE program to fulfill all the financial obligations of the Applicant.

SIGNED AT ON THIS DAY OF 20.....

.....
SIGNATURE OF PARENT/ LEGAL GUARDIAN/SPONSOR

SHAWCO SHINE BANKING DETAILS

BANK: Standard Bank; BRANCH: Rondebosch; BRANCH CODE: 025009

ACCOUNT NAME: SHAWCO; ACCOUNT NO: 270698558

Please use "Learner's Name + Learner's Surname" as your payment reference

SECTION H			OPTION A - LEARNERS DOING 02 SUBJECTS (GRADE 10)			OPTION B - LEARNERS DOING 03 SUBJECTS (GRADE 10)		
(1A) YEARLY OPTION (Two Subjects)	(2A) TERMLY OPTION (Two Subjects)	(3A) MONTHLY OPTION (Two Subjects)	(1B) YEARLY OPTION (Three Subjects)	(2B) TERMLY OPTION (Three Subjects)	(3B) MONTHLY OPTION (Three Subjects)			
R 7938 FULL YEAR'S TUITION 28 Sessions x R 315 = R 8820 - 10% Discount (R 882) = R 7938 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th FEBRUARY 2019</div>	R 2520 TERM 01 TUITION 8 Sessions x R 315 = R 2520 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th JANUARY 2019</div> R 2520 TERM 02 TUITION 8 Sessions x R 315 = R 2520 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th MARCH 2019</div> R 3780 TERM 03 & 04 TUITION 12 Sessions x R 315 = R 3780 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th JUNE 2019</div>	R 997 MONTHLY TUITION 28 Sessions x R 315 = R 8820 = R 8820 ÷ 8 = R 1103 R 1103 + R 735 (¼ month tuition fee) = R 1838 R 8820 - R 1838 = R 6982 R 6982 ÷ 7 = R 997 ** IN ORDER TO QUALIFY FOR THIS OPTION, YOU ARE REQUIRED TO PAY ¼ MONTH DEPOSIT + 01 MONTH'S TUITION FEE INITIALLY** <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1103 + R 735 = R 1838 DUE ON/BEFORE 26th JANUARY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th FEBRUARY</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th MARCH 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th APRIL 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th MAY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th JUNE 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th JULY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 997 DUE ON/BEFORE 26th AUGUST 2019</div>	R 8744 FULL YEAR'S TUITION 28 Sessions x R 347 = R 9716 - 10% Discount (R 972) = R 8744 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th FEBRUARY 2019</div>	R 2776 TERM 01 TUITION 8 Sessions x R 347 = R 2776 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th JANUARY 2019</div> R 2776 TERM 02 TUITION 8 Sessions x R 347 = R 2776 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th MARCH 2019</div> R 4164 TERM 03 & 04 TUITION 12 Sessions x R 347 = R 4164 <div style="border: 1px solid black; padding: 5px; text-align: center;">DUE ON/BEFORE 26th JUNE 2019</div>	R 1099 MONTHLY TUITION 28 Sessions x R 347 = R 9716 = R 9716 ÷ 8 = R 1215 R 1215 + R 810 (¼ month tuition fee) = R 2025 R 9716 - R 2025 = R 7691 R 7691 ÷ 7 = R 1099 ** IN ORDER TO QUALIFY FOR THIS OPTION, YOU ARE REQUIRED TO PAY ¼ MONTH DEPOSIT + 01 MONTH'S TUITION FEE INITIALLY** <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1215 + R 810 = R 2025 DUE ON/BEFORE 26th JANUARY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th FEBRUARY</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th MARCH 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th APRIL 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th MAY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th JUNE 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th JULY 2019</div> <div style="border: 1px solid black; padding: 5px; text-align: center;">R 1099 DUE ON/BEFORE 26th AUGUST 2019</div>			
<p><i>Please select your payment plan carefully and read through the Terms & Conditions SECTION G</i></p> <p>WITHDRAWALS AND CANCELLATIONS:</p> <p>OPTION 1 (YEARLY) Once the lessons have commenced for the <i>year</i>, no monies will be refunded.</p> <p>OPTION 2 (TERMLY) Once the lessons have commenced for the <i>term</i>, no monies will be refunded</p> <p>OPTION 3 (MONTHLY) Once the lessons have commenced for the <i>month</i>, no monies will be refunded Withdrawal notification MUST be provided in writing ONE MONTH IN ADVANCE</p>			<p><i>Please select your payment plan carefully and read through the Terms & Conditions SECTION G</i></p> <p>WITHDRAWALS AND CANCELLATIONS:</p> <p>OPTION 1 (YEARLY) Once the lessons have commenced for the <i>year</i>, no monies will be refunded.</p> <p>OPTION 2 (TERMLY) Once the lessons have commenced for the <i>term</i>, no monies will be refunded</p> <p>OPTION 3 (MONTHLY) Once the lessons have commenced for the <i>month</i>, no monies will be refunded Withdrawal notification MUST be provided in writing ONE MONTH IN ADVANCE</p>					

2018 ADDITIONAL FEES

DUE ON/BEFORE 26th January 2019
REGISTRATION FEE R 500.00

DUE ON/BEFORE 26th January 2019 -
WORKBOOK SEMESTER 01 FEE R 400.00

DUE ON/BEFORE 26th JUNE -
WORKBOOK SEMESTER 02 FEE R 400.00

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION I

CODE OF CONDUCT

I (applicant's name)....., hereby accept and commit to all the stipulated rules and regulations of the SHAWCO SHINE Programme.

I (Parent or Guardian)....., hereby acknowledge that I have read and understood the terms and conditions set out by the SHAWCO SHINE Programme.

1. To attend all Saturday sessions, and in the event of unforeseen circumstances, should the learner be absent, he or she must provide SHAWCO with a letter signed by their parent, guardian or school. The learner must provide a medical certificate if he/she is sick.
2. If a learner does not attend **three consecutive** Saturdays without notification then the relationship between SHAWCO and the learner will be terminated. **No money will be refunded.**
3. The learner must wear full school uniform to SHAWCO SHINE classes unless given permission by SHAWCO Programme Manager.
4. To take full responsibility of transportation to/from SHAWCO SHINE sessions at UCT.
5. To be punctual for all SHAWCO classes and SHAWCO activities.
6. To provide SHAWCO with all relevant academic reports within the stipulated due date.
7. To partake in all SHAWCO organized events during the programme.
8. To respect all learners, staff, educators and stakeholders of the programme.
9. No learner may bring or consume substances such as alcohol, drugs, tobacco(cigarettes) on UCT premises
10. To refrain from any academic malpractice during SHAWCO SHINE sessions and control tests.
11. To listen to the SHAWCO Team and behave in a disciplined manner while at the University of Cape Town or on any other fieldtrips or excursions.
12. To write all control tests and complete feedback questionnaires.
13. As an official participant of the SHAWCO SHINE Programme, I hereby give consent to SHAWCO to use any image wherein I appear for any media broadcasts or publications, including any academic or popular literature articles and organisational reports.
14. I agree to undergo a standardised entrance test at UCT, and to allow SHAWCO and the Centre for Higher Education Development (CHED) to use these results for research purposes. Confidentiality will be provided by SHAWCO & CHED
15. To uphold the ethos of the SHAWCO SHINE Programme.
16. Accepted learners would be obliged to pay the following amounts which is **not refundable**:
 - R 500.00 Registration Fee - payable on or before 26th January 2019
 - R 400.00 Semester 01 Workbook Fee - payable on or before 26th January 2019
 - R 400.00 Semester 02 Workbook Fee - payable on or before 26th June 2019**To Pay all tuition fees in advance**

(PART 01 of 02 in Section I)

(PART 02 of 02 in Section I)

Demerit System

List of Offenses:

Substance Abuse - Smoking in uniform, Drugs, Alcohol

- Bunking
- Late-coming for the lesson
- Incorrect/Incomplete Uniform
- Insubordination or Insolent Behaviour
- Cellphone usage in class
- Cheating in tests
- Irregular attendance and Absenteeism
- Please note that in each of these offenses the learners will receive 1 demerit. 1 Demerit = R 20 fine which will be billed to their account.
- A **valid** letter, with the parent/guardian contact details and signaure could excuse the learner from paying the fine

Should the learner accumalate 3 demerits within a Year, the Parent/Guardian will be contacted to meet the Programme Manager.

Failure to comply with the requirements of the SHAWCO SHINE Programme could result in the relationship between the learner and SHAWCO being terminated

.....
Signature of Applicant.....
Print Name.....
Date.....
Signature of Parent/Guardian.....
Print Name.....
Date

SHAWCO SHINE - 2019 APPLICATION FORM

SECTION J

CHECKLIST FOR APPLICATION FORM

STEP BY STEP PROCESS		TICK ONCE COMPLETE
Step 01	I have completed sections A - I of the application form. (All information is filled in)	
Step 02	I have read and signed section I - Code of conduct.	
Step 03	My parent/guardian has read and signed section I - Code of conduct.	
Step 04	I have attached a copy of my JUNE 2018 report.	
Step 05	I have attached a copy of my Identity Document or Birth Certificate or Passport.	
Step 06	My parent/guardian has signed the appropriate payment option (SECTION G)	
Step 07	I have completed the subject choice that I will be taking at SHAWCO SHINE	
Step 08	Completed application form has been submitted to the SHAWCO SHINE Program on or before the 03 December 2018. Sent application forms to Warren (email) warren.africa@uct.ac.za OR Selmarie (email) selmarie.kenneth@uct.ac.za	

IMPORTANT INFORMATION

Application forms without all the necessary documents will not be considered

Accepted learners will be notified by **07 December 2018**

It is compulsory that all learners submit their **FINAL 2018 RESULTS** via fax or email to SHAWCO SHINE by **07 December 2018**

SHAWCO has limited seats available, therefore admission to the program is not guaranteed

Please note that SHAWCO SHINE does not offer transport to/from UCT on Saturdays

Learners are obliged to complete the term. Once lessons have commenced in a term (first session), withdrawal requests will **not be approved** and monies **will not be refunded** for that term. Applicable to **ALL payment options**.

Learners are encouraged to take 3 subjects that the SHINE program offers. Kindly note that overall top 10 awards will only be issued to learners taking 3 subjects. Unfortunately, if a learner misses a SHINE control test or joins the program in the 2nd or 3rd term, he/she will not be eligible for one of the overall top 10 positions.

MONITORING AND EVALUATION TECHNIQUES

SHAWCO SHINE is monitored and evaluated in the following ways:

- Collecting and analyzing academic results.
- Administrating at least three internal control tests.
- Tracking attendance data.
- Learner surveys on project and teacher evaluation.
- Teacher evaluation based on performance standards and observational techniques.
- Capturing throughput data of the Grade 10 learners'

CURRENT

EDUCATORS

Mathematics

Mr Naaim Ismail

South Peninsula

Mr Adnaan Ederies

South Peninsula

Mr Gavin Meyer

Eben Donges

Mr David Motsi

Immaculata

Mr Clarence Philander

Plumstead

Physical Sciences

Mr Badee Basadien

Oaklands

Ms Linda Scholtz

Eben Donges

Mr Aubrey Van Breda

Cape Academy

Mr David Destorie

Harold Cressy

Accounting

Mr Jason Collins

Herzlia

Ms Kirsten Mobsby

Camps Bay

English Home Language

Mr William Haggard

Rustenburg

Ms Fiona Autagavaia

Pinelands

Life Sciences

Elizabet Joubert

Fish Hoek

Laura Kannemeyer

Rondebosch Boys

SHAWCO

CONCLUSION

We at SHAWCO certainly look forward to supporting you in your future academic endeavours.

Applicant must sign a written contract to commit to thirty days and sign a code of conduct for the program. This agreement must be signed by a parent or guardian or sponsor.

Please refer to the yearly planner for 2019 provided at the end of the document.

Please include all relevant documents to your application form
Incomplete application forms will not be considered.

Yours faithfully



Thara Kallungal

**Programme Manager
Academic Interventions Unit
SHAWCO**



2019 SHAWCO SHINE GRADE 10 PROVISIONAL YEAR PLANNER				
Month	Date	Time	Term & Activity	Comments
February	2	11:00 - 13:30	Orientation Day	
	9	09:00 - 14:20	SHAWCO Lessons/Workbook distribution	
	16	09:00 - 14:20	SHAWCO Lessons	
	23	09:00 - 14:20	SHAWCO Lessons	
March	2	09:00 - 14:20	SHAWCO Lessons	
	9	09:00 - 14:20	<i>Control Test 1 - Maths/Maths Literacy & English</i>	
	16	09:00 - 14:20	<i>Control Test 1 - Physical Science & Life Sciences & Acc</i>	
	23		No Classes	
	30		No Classes	
April	6	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
	13	09:00 - 14:20	SHAWCO Lessons	
	20		No Classes	Easter Weekend
	27	09:00 - 14:20	SHAWCO Lessons	
May	4		No Classes	UCT Open day 2019
	11	09:00 - 14:20	SHAWCO Lessons	
	18	09:00 - 14:20	SHAWCO Lessons	
	25	09:00 - 14:20	SHAWCO Lessons	
June	1	09:00 - 14:20	<i>Control Test 2 - Maths/Maths Literacy & English</i>	
	8	09:00 - 14:20	<i>Control Test 2 - Physical Science & Life Sciences & Acc</i>	
	15	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
	22		No Classes	
	29		No Classes	
July	6		No Classes	
	13	09:00 - 14:20	SHAWCO Lessons	
	20	09:00 - 14:20	SHAWCO Lessons	
	27	09:00 - 14:20	SHAWCO Lessons	
August	3	09:00 - 14:20	SHAWCO Lessons	
	10	09:00 - 14:20	SHAWCO Lessons	
	17	09:00 - 14:20	SHAWCO Lessons	
	24	09:00 - 14:20	SHAWCO Lessons	
	31	09:00 - 14:20	SHAWCO Lessons	
September	7	09:00 - 14:20	<i>Control Test 3 - Maths/Maths Literacy & English</i>	
	13	09:00 - 14:20	<i>Control Test 3 - Physical Science & Life Sciences & Acc</i>	
	21	09:00 - 14:20	SHAWCO Lessons / Alternative test date	
October	5	09:00 - 14:20	SHAWCO Lessons	
	12	09:00 - 14:20	SHAWCO Lessons	
	19	10:00 - 13:00	Graduation Day	

Total Sessions - 30

SHAWCO Lessons	28	Graduation	1
Orientation	1		